



**OFFICE OF THE PRESIDING OFFICER MEMBER, M.A.C.T., NALBARI**

**QUOTATION**

Seal quotation affixing non refundable court stamps of Rs.8.25 Paisa (Rupees Eight and Twenty five Paisa) only is hereby invited from the registered firms by the undersigned for supplying of stationery and Misc Office articles as per list enclosed for the year 2018-19 within 11/06/2018.

The following terms and conditions are to be followed strictly by the questioners :-

1. Supply should be made by the selected quotationer to the office of the undersigned as directed in supply order from time to time.
2. Rates of the articles showing brand and size should be quoted both in words and in figures against each unit of item and prices quoted should be inclusive of all Taxes, GST etc. and delivery charges etc.
3. The articles are to be standard specification and if found to be inferior quality will be rejected and no claim will be entertained.
4. The payment of supplying articles will be made on submission of bill in accordance with the instruction given in the supply order.

The undersigned reserved the right of rejection any quotation without assigning any reason thereof and does not bind himself to accept the lowest rate or any other quotation.

5. The registered number of the firms shall have to be quoted.

<u>Sl. No.</u>	<u>Name of Articles</u>	<u>Unit</u>	<u>Rate in Figures</u>	<u>Rate in Word</u>
1	A-4 size paper (Per Ream)			
2	Legal size paper (Per Ream)			
3	Plain Paper Per Dista			
4	Cotton Ribbon Role Per Bundle			
5	Chelpark 650 M.L.(All Colour)			
6	Chelpark Ink			
7	Alpin 100 grams each (Pkt)			
8	Thread ball 100 grams each			
9	Pen stand with 4 handles X			
10	Pen stand with 2 handles x			



11	Calling Bell spring fitted best quality			
12	Lock & Key (Big size)			
13	Lock & Key (Medium size)			
14	Lock & Key (Small size)			
15	Gum Bottle ( Liquid 700 m.l.)			
16	File Cover (Best Quality)			
17	File Board (Best Quality)			
18	Stamp Pad (Best Quality) Per pc.			
19	Carbon Paper (Best Quality)			
20	Carbon Paper (Big Size)			
21	Glass 6 mm per sq. ft.			
22	T- Jharu/ Brash			
23	Stamp Pad ink 200 ml.			
24	Jute sutly			
25	Vim Powder			
26	Table Glass 6 mm. Thik			
27	Filter Candle 12 inch long			
28	Tag 6 inch long 100 in ball in a bundle			
29	Electric LED Bulb 12 watt			
30	Coconut Jharu Per Kg.			
31	Electric Tube Light Per Piece			
32	Binding Register no. 16			
33	Electric Tube Light Complete Set			
34	Binding Register - 200 pgs.			
35	Binding Register (Court Diary) 365 pgs.			



36	Bucket Plastic 12 inch Size			
37	Bucket Plastic 24 inch Size			
38	Jharu Per piece			
39	Drinking Glass			
40	Cup Plate (Bond China) per set			
41	Pointed refill (Blue & Red)			
42	Steel Filter 12 ltr. (per piece)			
43	Glass Paper Weight			
44	Plastic Scale (Per piece)			
45	Phenyl (B. Chemical 5 Liter)			
46	Markin red cloth (Per Mtr.)			
47	Milton Flux 500 ml. Thermo Steel (Per piece)			
48	Coat Brass (Per Piece)			
49	Dot Pen both size (Per piece))			
50	Stapler Pin No. 10 (Per Pkt)			
51	Milton Flux 1 ltr. Thermo Steel (Per piece)			
52	Water Filter 14 Ltr. (per Piece)			
53	Coat hanger best quality per dozen			
54	Candle of water filter (Per Piece)			
55	Short hand book 200 pages (Per piece)			
56	Battery water (Per bottle)			
57	Towel (Medium Size)			
58	Towel (Small Size)			
59	Towel (Big Size)			



60	Tea Spoon (Steel)			
61	Envelope (Medium Size) (Per 100)			
62	Envelope (Big Size) (Per 100)			
63	Chair Cushion (Per Dozen)			
64	Peon Book 200 Pages (per each)			
65	Battery (Pencil & Remote size) (Per Dozen)			
66	Foot Brush (Per Piece)			
67	Jute Carpet (Per Square Feet)			
68	Wall Clock (per piece)			
69	Xerox Tonner per piece			
70	Cartridge Original No. Q2612A per piece			
71	Colin Spray 500 m.l. (per piece)			
72	CFL bulb 20 watt (per piece)			
73	LED bulb 12 watt (per piece)			
74	Parker ink (Black/Blue) (per piece)			
75	Binding Register no. 10 (per piece)			
76	Sticky Pad (Flag) Size: 25 mm x75 mm (Per Dozen)			
77	Citronolla 25 ml. (per piece)			
78	Harpic 200 ml. (per piece)			
79	Bill Register 150 pgs			
80	Attendance Register 40 pgs.			
81	Godrej Room Freshner (per piece)			
82	Killer Mosquito Stick (per packet)			

83	Good Night Refill (per piece)			
84	Good Night Machine (per piece)			
85	Odonil (per piece)			
86	Lizol 500 ml. (per piece)			
87	Dettol Handwash 100 ml. (Per piece)			
88	Whitener Pen (per piece)			
89	White Cello Tap Medium Size (per piece)			

**Sd/- A. Bhattacharyya**  
Presiding Officer/ Member

M.A.C.T., Nalbari

Memo No. MACT/N/ 1061-1065

Date: 29.5.18

Copy for information to :-

1. ✓ The Website of the District Judiciary, Nalbari.
2. Notice Board of Hon'ble District & Sessions Judge, Nalbari.
3. Notice Board of M.A.C.T, Nalbari.
4. Notice Board of D.C.'s Office, Nalbari.
5. Notice Board of C J M's Office, Nalbari.
6. Office File.

*Bd.*  
*29.5.18*  
Presiding Officer/ Member

M.A.C.T., Nalbari  
M.A.C.T., Nalbari