



::GOVT. OF ASSAM::
OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY CUM A.D.R. CENTRE
NALBARI

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Mobile No: +91-6901281643

Memo No. DLSA(N)/

Dated Nalbari the 20th May, 2023.

NOTICE INVITING QUOTATION

Sealed tenders are invited affixing court fee of Rs. 8.25/- (non-refundable) from Govt. registered Firm/Shop to supply and install the following items. The maximum tender value is Rs. 1,50,000/-.

The tender should have to reach to the undersigned on or before **26th May, 2023** during office hours.

Sl. No.	Name of the Item	Make/Model	Qty.
1	Desktop Computer: Processor: Intel Core i3 – 12100/ Chipset: B660 / RAM: 4 GB or above / HDD:500 GB or above/VGA+HDMI/ Keyboard/Mouse/ Wi-Fi/Blue tooth/ 19.5" LED Monitor/DOS/ 3 years onsite Warranty or above	DELL/ACER/HP	2
2	HP LaserJet Pro P1108 Printer or equivalent	HP/Canon	1
3	Multifunctional duplex LaserJet Printer (print, copy, Scan)	HP/Canon	1
7	600 VA UPS with 15 Minutes back up or above	Neumeric/Microtek/APC	2

Terms and Conditions:

1. Sealed envelope duly marked as "Tender for computers, Printers etc." and tenders should contain the following documents:

- a) Copy of PAN Card
- b) Copy of GST registration certificate
- c) Copy of GST clearance
- d) Copy of trade license
- e) Copy of Experience certificate if any

2. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted.

3. The sealed quotation should be addressed to the Chairman, District Legal Services Authority, Nalbari. The same should be submitted at office of the District Legal Services Authority, Barsarkuchi, Nalbari during office hours on working days.

4. The firm should clearly mention the Brand/Make, price list of the product with detail specification.

5. Supply should be carried out immediately on receipt of the work order from the undersigned.

6. The prices should be quoted against the items excluding of GST. GST is to be shown

7. Prices once approved will remain valid during the scheduled delivery period. Increase of taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase of taxes and duties.

8. The payment shall be made on completion of supply and installation of above noted works and acceptance with full satisfaction and on production of the following:

- a) Bill in triplicate
- b) Bank Account details
- c) Delivery challan dully signed by the consignee.

9. In the event of breach of any terms and conditions or delay or default the purchase order will be terminated.

10. Conditional tenders are liable to be rejected.

11. Tenders submitted after the stipulated time will summarily be rejected.

12. In case the successful bidder supplies sub-standard materials, its tender shall be cancelled. Thereafter, next successive bidder may be considered.

13. The undersigned has reserved the right of accepting/rejecting the quotation without assigning any reason thereof.

14. The undersigned is not bound to accept the lowest rate of any quotation if it arises in course of tendering.

15. The decision of the undersigned is final and binding on all.


District & Sessions Judge cum Chairman,
District Legal Services Authority,
Nalbari.

Memo No. DLSA(N)/ 1091-1093

Dated Nalbari the 20th May, 2023.

Copy forwarded for information and necessary action to:-

1. The Systems Officer, Nalbari District Judiciary. He is asked to upload this quotation in the official website of Nalbari District Judiciary.
2. The Notice Board of the office of the District Legal Services Authority, Nalbari and office of the District & Sessions Judge, Nalbari.
3. The Concerning file.

Nalbari.


District & Sessions Judge cum Chairman,
District Legal Services Authority,

(B)
20/5/23