

**Notice Inviting Quotation**

As per direction of Hon'ble Gauhati High Court vide letter No. H.C. XLV/256/2017/6044/PM&P, dtd. Guwahati, the 16th December, 2019 sealed quotations are invited from registered firm / shop affixing court fee of Rs. 8.25 (non-refundable) to supply and install the following items as per specifications mentioned below.

The Quotations should have to reach the undersigned on or before 2<sup>nd</sup> July, 2020.

<b>Sl. No.</b>	<b>Item Description</b>	<b>Qty.</b>
1	HP Desktop computer All-in-one PC (Intel I5 Processor / 1 TB HDD/8GB RAM/18.5"-21" LCD monitor/DVD RW/Win 10/3 Years Warranty)	1
2	HP Desktop computer All-in-one (Intel I3 Processor / 1 TB HDD/8GB RAM/18.5"-21" LCD monitor/DVD RW/3 Years Warranty)	2
3	HP Multi-function Printer with duplex. (HP Laser Jet 202DW or equivalent)	1
4	HP Laser Jet Printer (LI 1020 Plus or equivalent)	2
5	1KVA UPS with 1 Hour Battery Backup (Numeric/APC)	3

**Terms and Conditions are as follows:**

1. Sealed envelop duly marked as " Tender for Computers, Printers and UPS" and quotations should contain the following documents:
  - (a) Copy of PAN Card.
  - (b) Copy of GST registration certificate.
  - (c) Copy of trade license.
  - (d) Copy of Experience certificate if any.
2. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted.
3. The sealed quotation should be submitted to the Presiding Officer/Member MACT, Nalbari during office hours on working days.

4. The firm should clearly mention the Brand/Make, price list of the product with detail specification.
5. Supply should be carried out immediately on receipt of the work order from the undersigned.
6. The price should be quoted against the items excluding of GST and GST is to be shown separately against the base price of each item.
7. Prices once approved will remain valid during the scheduled delivery period. Increase of taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase of taxes and duties.
8. The payment shall be made on completion of supply and installation of above noted works and acceptance with full satisfaction and on production of the following:
  - (a) Bill in triplicate.
  - (b) Banck Account details.
  - (c) Delivery challan dully signed by the consignee.
9. In the event of breach of any terms and conditions or delay or default the purchase order will be terminated.
10. Conditional tenders are liable to be rejected.
11. Quotations submitted after the stipulated time will summarily be rejected.
12. In case the successful bidder supplies sub-standard materials, its tender shall be cancelled. Therefore, next successive bidder may be considered.
13. The undersigned has reserved the right of accepting/rejecting the quotation without assigning any reason thereof.
14. The undersigned is not bound to accept the lowest rate of any quotation if it arises in course of tendering.
15. The decisin of the undersigned is final and binding on all.


**S/d- A.S.B. Laskar**  
Presiding officer / Member,  
M.A.C.T., Nalbari

**Date:** 20-06-2020

**Memo No. MACT/N/...172-173**

Copy forwarded for information and necessary action to:-

- ✓ 1. The Systems Officer of this office. He is directed to upload this quotation in the official website.
2. The Notice Board of this office.
3. The Concerning file.

  
20/06/2020  
Presiding officer / Member,  
M.A.C.T., Nalbari  
M.A.C.T., Nalbari  
20/06/2020